

BUILDING PROGRAM QUESTIONNAIRE

Date

CHURCH Name

Church Address

Church Phone, Fax

Church Website

CONTACT Name, Position/Title

Contact Phone

Contact Email

PROJECT SYNOPSIS

*Overview of the current project under consideration
(More detailed information will be requested on the following pages)*

BUDGET

PROJECT TYPE *(check all that apply)*

Worship Space *(How many seats?)*

Education *(How many classrooms?)*

Administration *(How many offices?)*

Fellowship Space *(How many table seats?)*

Kitchen

Gymnasium

Day Care

Retirement Center

Property Development *(Retail, Mixed-Use, other?)*

other

Siebenlist ★ Architects

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903 593-5564 Fax



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CHURCH PROFILE

The personality of the Church Body

Current Church Membership _____

Current Worship Attendance _____

Estimated Future Attendance: 2 yrs. _____

5 yrs. _____

10 yrs. _____

Which of the following best describes your Church?

- Traditional _____
- Contemporary _____
- Formal _____
- Informal _____
- other _____

What is your congregational majority?

- All ages _____
- Young Adults _____
- Seniors _____
- Baby Boomers _____
- Generation X _____

What are the short term goals? _____

What are the long range goals? (up to 10 yrs.) _____

What is your current financial status?

- Current Cash _____
- Current Debt _____
- Annual Receipts _____
- The Church currently has finances or a loan in place for this project
- Please have someone contact the Church about financing _____



PROJECT SPECIFICS
Please check or list all that may apply

WORSHIP CENTER

FOYER

- Extremely large
- Proportional to size of Auditorium
- Minimal *(to save \$)*

AUDITORIUM

- Number of seats *(not including Choir)*
- Number of seats for future expansion
- Baptistry *(immersion)*
- Cry Room/Training Room
- Communion Prep

CHANCEL

- Number of seats for speakers
- Number of seats in the Choir
- Orchestra Pit *(# instruments)*
- Space for various instruments
- Baptismal Font
- Communion Table
- Cry Room / Training Room
- Large space for special productions

MUSIC STYLE

- Hymns
- Praise & Worship
- Contemporary
- A Capella
- other

MUSIC MINISTRY

- Choir Rehearsal Room to replicate the Choir Loft
- Choir will practice in the Choir Loft, needing only Robing Storage
- other



EDUCATION

- Number of new Classrooms _____
- Number of people per Classroom *(average)* _____
- May Classrooms be used as multi-purpose space, via folding partitions? _____
- What built-in features are required in the Classrooms? _____

- other _____

ADMINISTRATION

- Number of new Offices *(please list)* _____

- Library _____
- Conference Room _____
- Work Room _____
- Special Storage *(records, archives, etc.)* _____
- other _____



MULTI-MINISTRY

FELLOWSHIP HALL

- Seating capacity for assembly
- Table-seating capacity for dining
- Stage
- Fellowship Hall should have high-end detailing *(fireplace, millwork, wood floors, etc.)*
- other

GYMNASIUM

- Gymnasium with regulation-sized basketball floor
- Gymnasium with reduced-sized basketball floor *(less expensive)*
- The Gym will be multi-purpose, i.e., Dining Hall, Fellowship Hall, Chapel, etc.
- Locker Room(s)
- Weight Room
- Game Room
- Aerobics / Activities Room
- Office(s) *(independent from Administrative offices already listed)*
- other

KITCHEN

- The Kitchen will be used for commercial food service production
(commercial appliances used by professional food service personnel, most expensive)
- The Kitchen will be used for fellowship-type food service production
(stainless steel residential appliances used by church members, most common church kitchen)
- Number of people to be served in one hour
- Number of people working together in the Kitchen *(typically)*
- other

Of course there will be many more details added to your Building Program, but the information above should help us begin to estimate this project and answer your questions.

